

**Catawba WIA Instruction Number: PY02-010**

**TO:** All PY'02 WIA Contractors

**SUBJECT:** Update to the SC VOS Procedures Manual

**ISSUANCE DATE:** April 3, 2003

**EFFECTIVE DATE:** Immediately

**EXPIRATION DATE:** Indefinite

Enclosed is a set of the updated sections to the SC Virtual One Stop Procedures Manual. Please replace the following pages in your manual and destroy the old pages. If you have more than one manual in your office, please make copies of these pages and update each manual.

Section 3	Replace	Pages 1 and 2
Section 5	Replace	Pages 1 and 2
Section 6	Replace	Pages 11 and 12 Pages 19 and 20 Pages 25 and 26 Pages 33 and 34
Section 7	Replace	Pages 17 – 19
Section 8	Replace	Pages 5 – 8 Pages 11- 13
Section 11	Replace	Pages 1 and 2
Section 13	Replace	Pages 3 and 4
Section 14	Replace	Pages 9 and 10

Any questions regarding this matter should be directed to me at (803) 327-9041.

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Robert A. Barber  
WIA Administrator

Attachment