

Catawba WIA Instruction Number: PY02-002

TO: All PY'02 WIA Contractors

ISSUANCE DATE: October 1, 2002

EFFECTIVE DATE: Immediately

SUBJECT: VOS Implementation Instructions

We are approaching the implementation of the VOS WIA Tracking System. Attached are the VOS Implementation Schedule, the VOS Implementation Instructions and the Certification of Accuracy for the Update of the Participant Conversion Records.

Please review the attached instructions and distribute them as needed within your agency.

Any questions regarding this matter should be directed to Phyllis Anderson or me.

Robert A. Barber
WIA Administrator