

CATAWBA WIA INSTRUCTION PY00-013

TO: All PY'00 WIA Grantees

SUBJECT: Satisfactory Progress Policy

ISSUANCE DATE: April 23, 2001

EFFECTIVE DATE: Immediately

EXPIRATION DATE: Indefinite

Purpose: The purpose of this instruction is to transmit the WIA's Policy on satisfactory progress for customers approved for training.

Background: Training providers have specific objectives or competencies associated with particular training programs that must be accomplished in order to successfully complete each program. The training providers are required to evaluate and document WIA customers' progress in achieving the required objectives.

Policy: The training provider in accordance with its established requirements for each training program will determine satisfactory progress.

INQUIRES: If you have any questions regarding this instruction, please contact me at 327-9041.

Robert A. Barber
SDA Administrator