

CATAWBA WIA INSTRUCTION PY00-012

TO: All PY'00 WIA Grantees

SUBJECT: Definition of Deficient in Basic Literacy Skills

ISSUANCE DATE: April 23, 2001

EFFECTIVE DATE: Immediately

EXPIRATION DATE: Indefinite

Purpose: The purpose of this instruction is to transmit the WIA's definition of "deficient in basic literacy skills".

Background: Section 664.205 of the Regulations stipulates that the definition and eligibility documentation requirements regarding the "deficient in basic literacy skills" criterion may be established at the State or local level. The Catawba Workforce Investment Area has established such criterion to ensure that basic skills of individuals in the area will meet the needs of employers.

Policy: Deficient in basic literacy skills, is defined as an individual who has English reading or computing skills at or below the 8th grade level on a generally accepted standardized test or a comparable score on a criterion-reference test. The Wide Range Achievement Test will be administered to determine whether an individual is deficient. Other generally accepted standardized test results might be used upon the approval of the Administrative Entity.

INQUIRES: If you have any questions regarding this instruction, please contact me at 327-9041.

Robert A. Barber
SDA Administrator