

Catawba WIA Instruction Number: PY00-009

TO: All PY'00 WIA Contractors
ISSUANCE DATE: October 26, 2000
EFFECTIVE DATE: Immediately
SUBJECT: Financial Status Report Form

In light of new instructions from the State on reporting youth expenditures, we have made changes in the Financial Status Report form that was sent to you in WIA Instruction Number: PY00-001.

For the Adult and Dislocated Worker grants the expenditures will all be reported on the program line 2. The Youth grants must distinguish between expenditures for In-School Youth and expenditures for Out-of-School Youth. These expenditures will be reported separately on line 2(a) or 2(b), with the cumulative amount being placed on line 2.

All contractors must report accrued expenditures monthly using this new Financial Status Report. These reports are due on the workday closest to the fifteenth (15th) of each month. This must be done regardless of whether a request for payment has been submitted and regardless of whether any expenses have been incurred that month

Any questions regarding this matter should be directed to Mary Ann McDow or me.

Robert A. Barber
WIA Administrator