

CATAWBA WIA INSTRUCTION PY00-005

TO: All PY'00 WIA Grantees

SUBJECT: Complaints of Discrimination

ISSUANCE DATE: October 4, 2000

EFFECTIVE DATE: Immediately

EXPIRATION DATE: Indefinite

Purpose: This instruction transmits the complaint and consent forms that are to be available to individuals who want to file complaints of discrimination.

Background: Grantees and Subgrantees of WIA funds are prohibited from discriminating on the ground of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and for beneficiaries only, citizenship or participation in programs funded under WIA, in admission or access to, opportunity or treatment in, or employment in the administration of or in connection with, any WIA-funded program or activity. Anyone who thinks that he or she has been subject to discrimination under a WIA-funded program or activity, may file a complaint within 180 days from the date of the alleged violation with the SCESC's equal opportunity officer, P O Box 995, Columbia, SC 29202, or may file a complaint directly with the Director, Civil Rights Center, US Department of Labor, 200 Constitution Avenue NW, Room N-4123, Washington, DC 20210.

Action: WIA Grantees shall ensure that the complaint forms and notices are available upon request. Attachment #1 contains complaint and consent forms to be used when filing a complaint of discrimination with the US Department of Labor, Civil Rights Center. The complaint and consent forms in attachment #2 are to be used when electing to file a complaint of discrimination with the equal opportunity officer at the State level.

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INQUIRIES: If you have any questions regarding this instruction, please contact me at 327-9041.

Robert A. Barber
SDA Administrator

Attachments